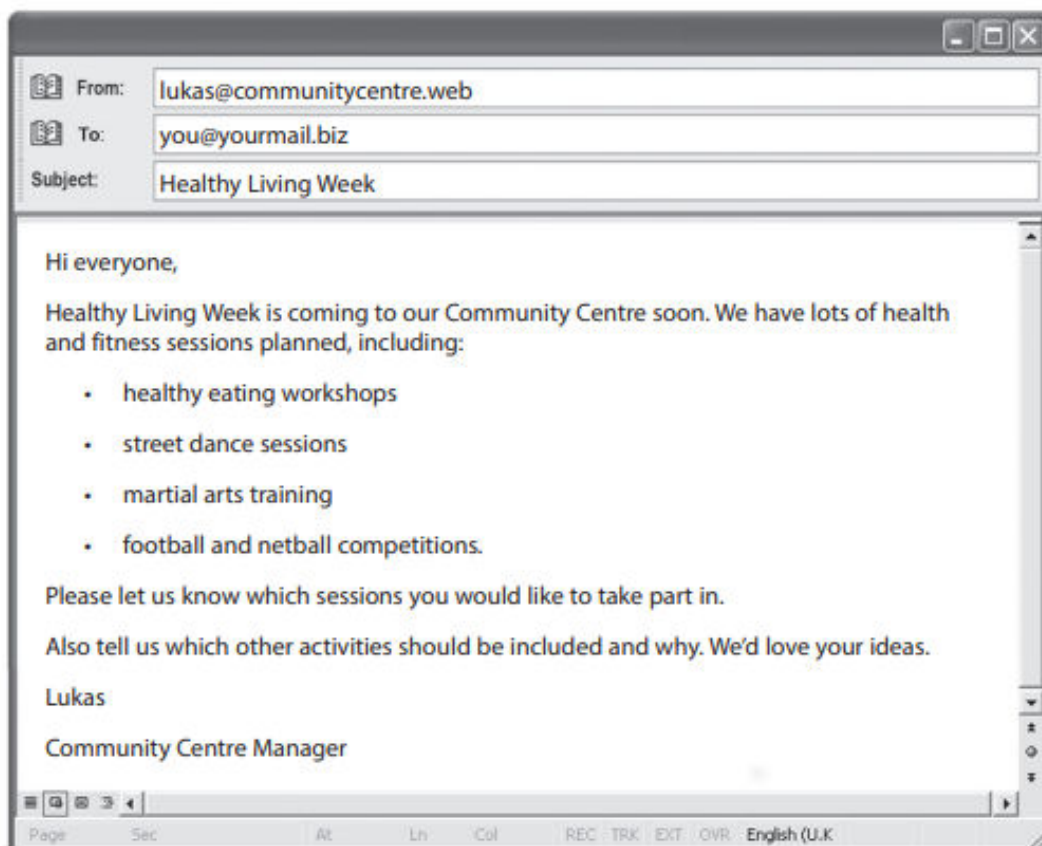

Edexcel Functional Skills English Level 2 Writing Practice Paper 6**Sample Answers**

Task 1**Information**A screenshot of an email client window. The header shows 'From: lukas@communitycentre.web', 'To: you@yourmail.biz', and 'Subject: Healthy Living Week'. The body of the email reads: 'Hi everyone, Healthy Living Week is coming to our Community Centre soon. We have lots of health and fitness sessions planned, including: • healthy eating workshops • street dance sessions • martial arts training • football and netball competitions. Please let us know which sessions you would like to take part in. Also tell us which other activities should be included and why. We'd love your ideas. Lukas Community Centre Manager'. The bottom of the window shows a status bar with 'Page', 'Sec', 'At', 'Ln', 'Col', 'REC', 'TRK', 'EXT', 'OVR', and 'English (U.K.)'.**Writing Task**

Write an email to Lukas giving your ideas about Healthy Living Week.

In your email, you should:

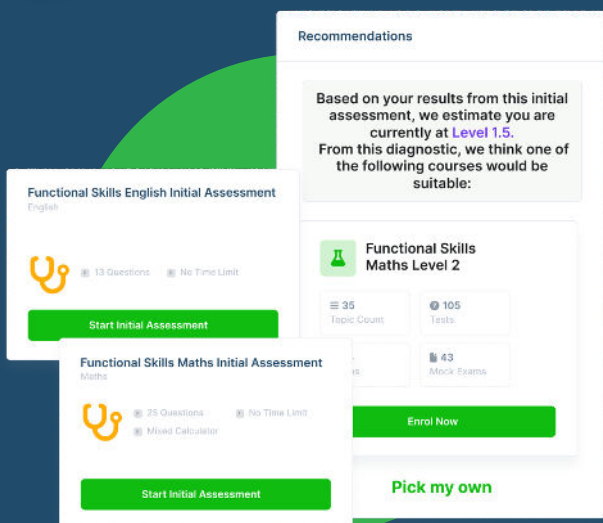
- explain which sessions you would like to take part in and why
- describe the other activities that you think should be included
- say why these activities would be popular.

You should aim to write about 250 to 300 words.

(21 marks)

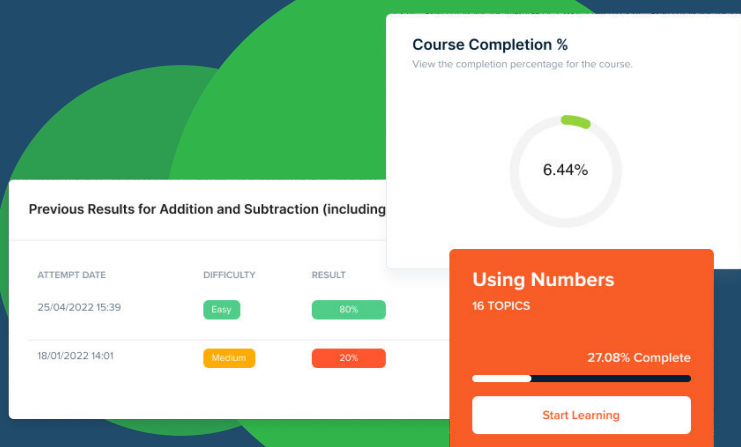
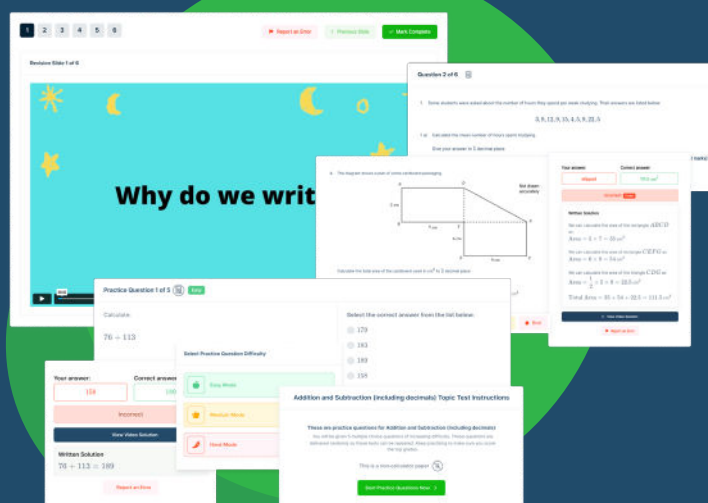


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- ✓ View all practice question, topic test and mock exam attempts over time
- ✓ View historical attempts to analyse your progress over time

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Sample answer: Pass

From: you@yourmail.biz

To: Lukas@communitycentre.web

Subject: Healthy Living Week

Dear Lukas,

I am writing in response to your email regarding the activities available at the community centre during healthy living week. I am passionate about health and fitness, and I wanted to sign up for some of the activities, as well as suggesting the addition of activities that I think will be even more inclusive and beneficial to the community.

Firstly, I'd like more information about the street dance sessions and football competitions. I would like to participate in both; I think that street dance is a unique art form, and football brings people together. However, I have a few questions:

- Are there any costs involved?
- When will the dance sessions and football competitions take place?
- Are there any training sessions for the football competitions? If so, when do these take place?
- Will I need to bring my own equipment (e.g. shin pads)?

Secondly, I'd like to suggest a few more ideas to encourage as many people as possible to get involved. A walk in the park would be suitable for the elderly and people with disabilities, who may struggle to participate in several of the proposed activities. Yoga sessions for beginners may similarly encourage people who are less active to join in with the community and improve their health. Both a walk and yoga sessions would have the additional benefit of improving mental health, and would encourage people to relax, socialise, and enjoy the local scenery.

If you could answer my questions and let me know what you think about my suggestions, I'd be very grateful.

Kind regards,
Joanna Smythe.

Word count: 263

Examiner comments:

- Consistently correct use of a wide range of punctuation (e.g. colons, commas, apostrophes and question marks)
- Spelling of a wide range of words, used in work, study and daily life, including a range of specialist words, is consistently accurate.
- Uses a range of sentences, including complex sentences, accurately and effectively.

Task 2
Information

Your workplace/college/school is proposing to ban the sale of meat and fish in the canteen. In future only vegan and vegetarian food would be served.

You decide to give your views using the catering team's online form.

Writing Task

Write to the catering team to give your views on the proposal using the online form.

In your online form, you should:

- say whether or not you agree with the proposal
- give detailed reasons to support your views.

You should aim to write about 200 to 250 words.

(15 marks)

Sample Answer - Pass

Dear catering team,

I believe that the proposal to ban the sale of meat and fish in the canteen will negatively impact the health of students, and infringes upon the right of students to make their own dietary choices.

Everyone knows that meat and fish are the most protein-rich foods available to us. Unlike purportedly 'high protein' foods like nuts and legumes, the protein in meat and fish is released rapidly, providing students with the vital nutrients they need to succeed in a learning environment. Fish is a particularly healthy food, as it is rich in Omega-3; an important nutrient for the brain. Replacing these important dietary elements with handfuls of salad and plates of chips is hardly a wise choice in terms of nutrition.

Moreover, students should be given a range of options so that they can make their own choices about what to eat. To take options away is to dictate to students that certain foods are 'right' and 'wrong', thereby enforcing political views that students are statistically unlikely to share. It is simply a fact that the vast majority of people in the UK eat meat on a regular basis. Removing options in the canteen to cater for the views of a minority is not just morally questionable, it is clearly ridiculous.

I propose that you send out a survey to all students of the school. I am more than certain that the response to this absurd proposal will lead to its immediate dismissal.

Regards,
Sansha Kingsley

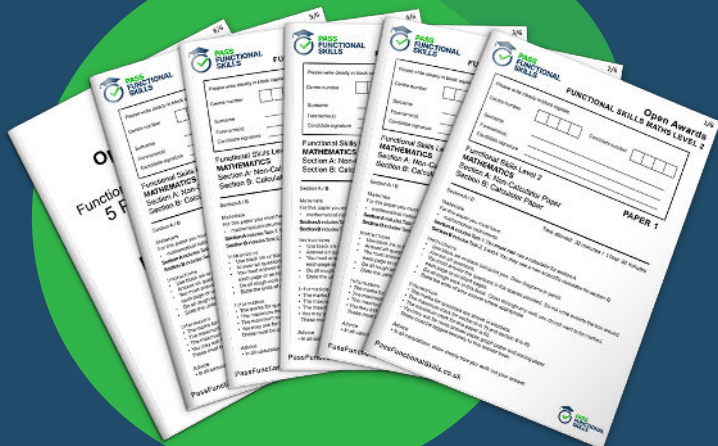
Word count: 250

Examiner comments:

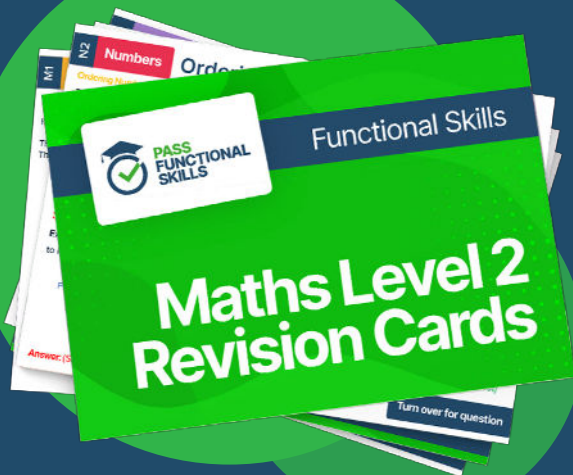
- Organises writing using appropriate format and structure, including effective use of paragraphs, and sustaining cohesion, e.g. using organisational markers.
- Uses a range of sentences, including complex sentences, accurately and effectively.
- Persuasive techniques used.



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