
AQA Functional Skills English Level 1 Writing March 2022

Sample Answers

0 1

You have received the following flyer through your letter box:



You want to use Jumila's GardenCo to do some work for a relative.

Write an email to Jumila saying what you want the company to do.

Your email should:

- say why you are contacting the company
- give clear instructions about what needs doing
- ask about prices
- be approximately **80 to 120** words.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write clearly and effectively.

[6 marks]
[+ 3 marks for SPaG]

Green highlighting - key points from the mark scheme

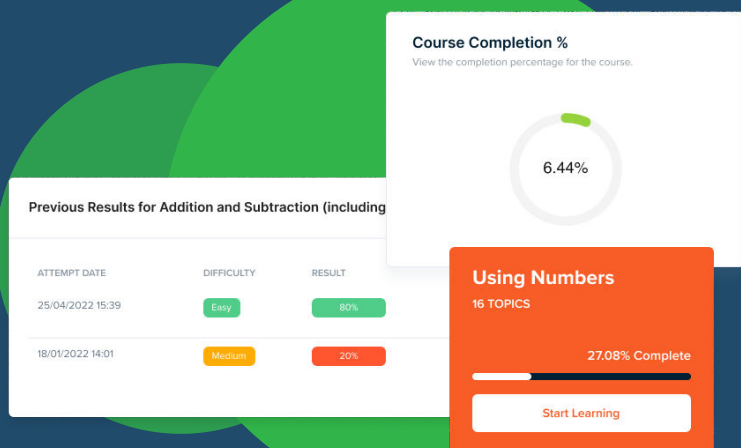
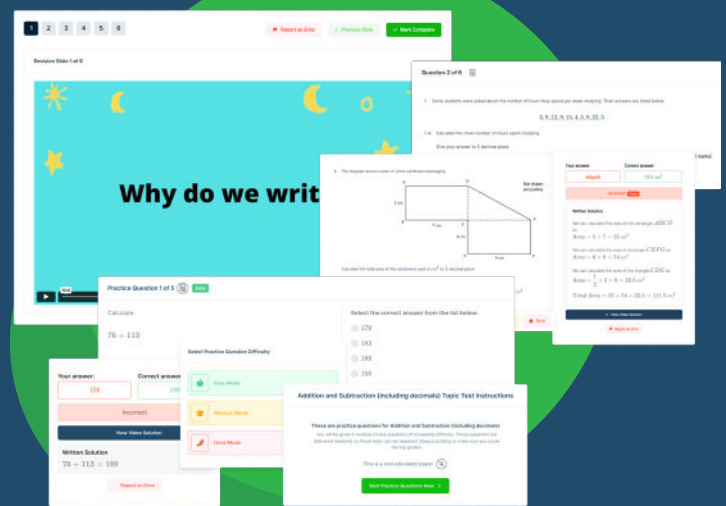


FUNCTIONAL SKILLS ONLINE COURSES



- ✓ Your answers are analysed to determine your Current Level
- ✓ Suggested courses for you to enrol on based on your calculated level
- ✓ Always know the level you are currently working at
- ✓ Determine when you are ready to sit your exam

- ✓ Explainer videos on every topic
- ✓ Quick-fire style multiple choice questions
- ✓ Test your knowledge with exam-style questions
- ✓ Written solutions for all questions



- ✓ See your progress through as you progress through each topic area
- ✓ Get your average scores for practice questions, topic tests and mock exams
- ✓ View all practice question, topic test and mock exam attempts over time
- ✓ View historical attempts to analyse your progress over time

Or visit
passfunctionalskills.co.uk

Sample answer: Pass

To: jumilagardco@email.com

Subject: **Patio installation**

Dear Jumila,

I am emailing to ask whether you would be able to **install a patio in my aunt's garden**. I have already bought some paving slabs, and I would like a gardener to install them. My aunt wants the slabs to be placed between the back door and the garden fence. When it is finished, we would like the patio to be 2 metres wide and 3 metres long.

My aunt would also like you to do some weeding in her garden, **as she is very old and struggles to do it herself**.

Could you please provide an estimate of how much this work will cost?

Thanks in advance.

Yours sincerely,

Jaime Fisher.

Word count: 116

Examiner comments:

- Appropriate response, tailored to the audience and purpose.
- Complex sentence structures are included, and they convey meaning clearly.
- Appropriate formatting and length.
- Common and specialist words are spelled correctly.



0 2

You were given a link to the following web page.



You want to upload an account to Brambyworld.com.

Write about a time when you enjoyed a visit to a local park.

You should:

- say where you went and who you were with
- say what you did and give any details
- say why you enjoyed your day.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write accurately in sentences and paragraphs.

[9 marks]
[+ 9 marks for SPaG]

Sample Answer - Pass

My Incredible Visit to Bramby Town Park

On a sunny day with my lovely family, I went to Bramby Town Park for an incredible picnic!

We sat by a row of flowers and enjoyed sandwiches on the grass. It was early evening, but still very warm, and there wasn't anyone else around. Suddenly, my younger sister pointed to the bushes, and we were all very surprised to see a pair of baby rabbits sitting under the hedgerow.

The unexpected meeting made us all extremely happy. It is so wonderful to see local wildlife thriving in Bramby park, and it was a special escape from the busy town. I'm sure that me and my siblings will remember our visit for a long time.

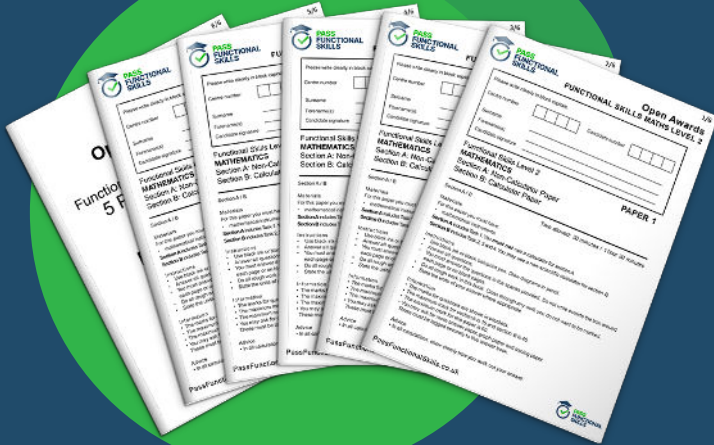
Word count:122

Examiner comments:

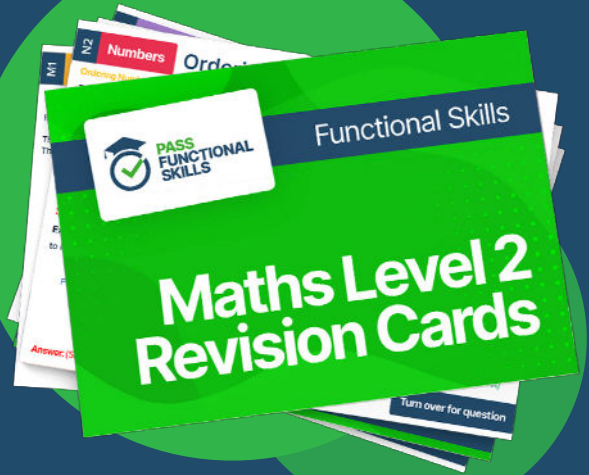
- Clearly fit-for-purpose and audience.
- A range of punctuation is used correctly.
- Precisely uses a range of appropriate words and phrases, including specialist ones.
- Meaning is clear throughout.



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