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**C&G Functional Skills Level 2 Writing Sample Paper**  
**Sample Answer**

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**Question 1**

You have a job working on a youth magazine. You have to write an article based on the title *One thing I would change in this world*.

It might be:

- a specific event in history
- something that is likely to occur in the future
- the invention of a machine or piece of technology
- something more personal to you.

**Your task:** write the article. You should include:

- explain what you would change
- why do you want to change it?
- how would your life be different?
- how would the world be different?

**(27 marks)**

**Write approximately 300 words**

**\*Highlighted text** is for important information from the mark scheme



### One thing I would change in this world

**When I was ten**, my family and I went on holiday to Romania to visit my grandparents. I was so young then that I didn't really understand where I was, or even the fact that I came from a different country to all my friends back in Liverpool. The only thing I really remember was the heat of the metro that seemed to make the air feel **thick**.

**On one occasion**, when we climbed out of the metro, I was met by the familiar cool breeze and a man standing by the entrance holding a water tank. He held a sign that I couldn't read and looked at everyone who came out of the station as if he knew them. Inside his tank were dozens of turtles **no bigger than a two pound coin**. I pulled my dad's sleeve and asked him if we could take one of them home with us. I figured that they were so small that I could carry it back on the plane in my pocket. **Of course, he said no, and I didn't understand why.**

**Since then**, I have often thought about what happened to those turtles, about who bought them and what their lives are like. If I had the power to go back and change anything, I would make it so that I could have rescued one of those turtles.

I have always been comforted by reptiles in a way that I never did with cats or dogs. I think that I enjoy how calm they are, and a little turtle would have helped me during all of the stresses I went through in high school. I would have made sure that they had the best life they possibly could have. **Changing this wouldn't have prevented any natural disasters, nor cured a serious disease**, but this is something that I had the power to change and wasn't able to.

#### Examiner comments

- The writer organises their text using a title and well-structured paragraphs
- Descriptive language and metaphors help to show why this specific event was so important to the writer that they would want to go back and change it (describing the air as 'thick' and describing the turtles as 'no bigger than a two pound coin')
- Time markers help the reader to understand when things happen in the story and make the text flow better ('When I was ten', 'On one occasion', 'Since then')



## Question 2

You are fed up with all the litter you see in your area and have an idea about organising a sponsored litter pick to solve the problem and to raise money for charity.

**Your task:** write an email to your friend, explaining your idea and asking for her help in organising the event.

You should cover the following:

- what the problem is
- why it would be better if the problem was dealt with
- what your idea is and how it would work on the day
- the charity you would like to help
- what you would like your friend to do to help organise the day.

**(27 marks)**

**Suggested word count 250 – 300 words.**

\***Highlighted text** is for important information from the mark scheme



To: [linzy48@emailaddress.com](mailto:linzy48@emailaddress.com)  
From: [lisapertine@emailaddress.com](mailto:lisapertine@emailaddress.com)  
Subject: Project canal clean-up

Hi Linzy,

I enjoyed our walk along the canal last week. Since then, I haven't stopped thinking about all the litter and fly tipping that has almost ruined the scenery. Do you remember all of the plastic bags and shopping trollies bobbing in the water? The canal isn't just a nice place for a walk, there are also lots of animals that call it their home. I have decided that we need to take action.

I have been in touch with a few people at the council and have decided that I would like to organise a community canal clean-up event. This will be on Sunday 2nd February, and it will be a sponsored event. All of the proceeds will go towards a local sanctuary that looks after ducks and other birds that have been injured by litter.

I wanted to ask if you would help us out with this event by making a few posts on social media. I will send you a PDF of the poster that I designed. Could you also let your other family members know and see if they would like to attend or sponsor you? I think that if we can get as many people as possible, this will have a big impact. This will mean that more money will go to the sanctuary, but also it will make everyone who litters think twice after they have seen us there in our high-vis jackets picking up their mess.

Thanks for all of your help, Linzy!

Love,  
Lisa

#### Examiner comments

- An appropriate email format is used, including sender and recipient email addresses, as well as
- The tone is appropriate for writing to a good friend ('Hi Linzy', 'Love, Lisa')
- The writer uses a variety of complex sentences and decisive language in order to persuade their reader that it is important to take action now
- Specialist language appropriate to the context is used throughout ('fly tipping', 'proceeds', 'high-vis', 'PDF')