## 

Please write clearly ir	ו block capitals.	
Centre number	Candidate number	
Surname		
Forename(s)		
Candidate signature	I declare this is my own work.	

Afternoon

### Functional Skills Level 1 ENGLISH

Paper 2 Writing

Tuesday 14 January 2020

#### Materials

- You will need no other materials.
- You must not have access to a dictionary or any other spelling or grammar aid.

#### Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided.
- Do not write outside the box around each page or on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.

#### Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 27.
- You are reminded of the need for good English and clear presentation in your answers.

#### Advice

You are advised to spend 20 minutes on **Question 1** and 40 minutes on **Question 2**.



# For Examiner's Use Question Mark 1 2 TOTAL

Time allowed: 1 hour

Answer **both** questions.

Answer **all** questions in the spaces provided.

0 1

You recently saw this notice at a bus stop:

#### Can you help us?

Did you see a traffic accident near this bus stop last week? The accident involved a bus and a passenger. We need to find out as much as we can about the events.

If you saw the accident, would you please send a short report to the email address at the bottom of this notice? At this time we want the main facts of the accident, so that we know if you can help us. We will get in touch with you if we need further information from you.

Send your report to: police.bramby@email.com

You saw the accident and want to help. Write an email report for the police.

The report should:

- provide an introduction to what you saw
- say where you were and what you were doing
- · give clear information about what you saw
- be approximately 80 to 120 words.

Remember to:

- plan your answer
- · use correct spelling, punctuation and grammar
- write clearly and effectively.

[6 marks] [+ 3 marks for SPaG] Do not write outside the

box

Plan your answer here:



Write the email in the space below:			
		New Message	
	To Cc	police.bramby@email.com	
Send	Subject:		
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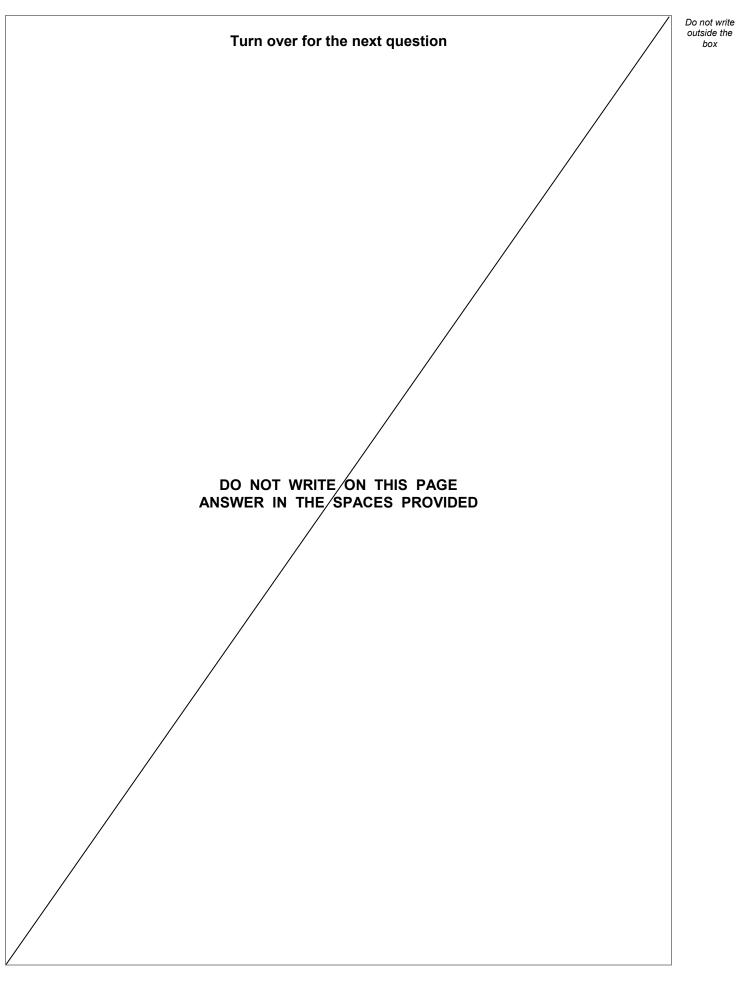
Do not write outside the box

Do not write outside the box

		1
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0 4

9





IB/G/Jan20/8720W

You have recently visited Bramby Sports Centre, advertised below:



Write a review of the Sports Centre, giving an account of your visit. Say why you would recommend the Sports Centre or not.

You should include:

- what you did at the Sports Centre
- · what other people were doing
- what you liked or disliked.

Remember to:

- plan your answer
- · use correct spelling, punctuation and grammar
- · write accurately in sentences and paragraphs.

[9 marks] [+ 9 marks for SPaG]

Plan your answer here:



0 2

6

Do not write

 Write your review below:	Do not write outside the box
More space is available on the next page if needed	

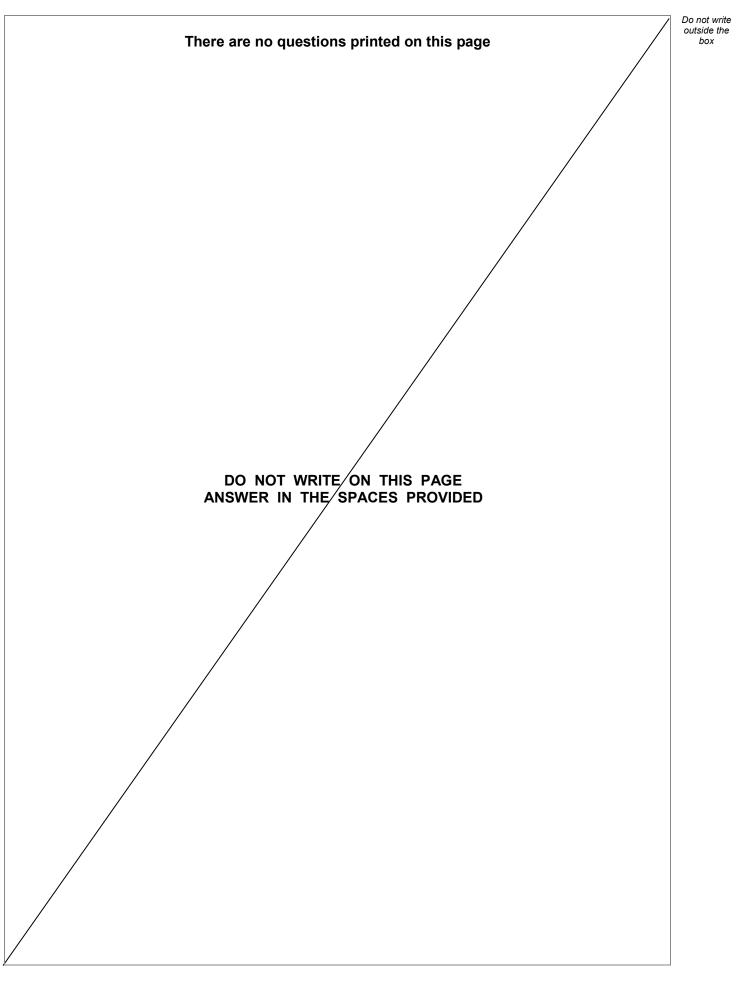


Do not write outside the box

END OF QUESTIONS



18





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Question number	Additional page, if required. Write the question numbers in the left-hand margin.



Question number	Additional page, if required. Write the question numbers in the left-hand margin.



Question number	Additional page, if required. Write the question numbers in the left-hand margin.
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