

NCFE Entry Level 1 Functional Skills Qualification in English (603/5059/3)

Paper Title: Entry Level 1 Functional Skills Qualification in English: Writing

Paper number: 2W

Time allowed: 35 minutes

Assessor instructions:

Read the below instructions and information to all learners.

Learner instructions:

- Use black or blue ink.
- Read each question carefully.
- Answer all questions in the spaces provided.
- All of the work you submit must be your own.

Learner information:

- The marks available for each question are shown in brackets.
- The maximum mark for this paper is 20.
- You must not use a dictionary.

Please complete the details below clearly and in BLOCK CAPITALS.

Learner name		
Centre name		
Learner number	Centre number	

Do not turn over until the Assessor tells you to do so.

To be completed by the assessor	Mark
Section 1	
Section 2	
TOTAL MARK	

Section 1	: Letters	and Al	phabetical	Order
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This section has 2 marks.

You should spend 5 minutes on this section.

1 (a) Table 1 includes CAPITAL letters (upper case).

There are 5 empty spaces.

Write the missing letter in each space. Use capital letters.

Keep them in alphabetical order.

[1 mark]

Table 1

_	0	Р	Q	
S	U	V	W	
У				

1 (b) Table 2 includes **small letters** (lower case).

There are 5 empty spaces.

Write the missing letter in each space. Use small letters.

Keep them in alphabetical order.

[1 mark]

Table 2

	Ь	d		f
9	_	j	k	ı
m				

Section	2:	Writing	Com	position

This section has a possible **18** marks. Of these marks, **8** are for spelling, punctuation and grammar.

You should spend 30 minutes on this section.

2 (a)	You have a part-time job tasting new pizza toppings. A friend you live with wants to do this too.
	Write a short note about the job to your friend.
	In your note, you must include:
	 what you do in your job the skills you need for the job the days and times you work.
	Writing composition [4 marks]



2 (b)	You tell the pizza boss what you think of the toppings.
	Choose one of these toppings or another of your choice.
	 Ham and mushroom Bacon and egg Chicken and peppers Tomato and olives
	Write a message to your boss.
	In your message you must describe
	what you liked about it what could be improved how you would improve it. Writing composition [6 marks]
	Writing composition [6 marks]

This is the end of the internal assessment 6

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