# Functional Skills English Entry 2 Writing Sample Assessment



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# Candidate's paper

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Length of assessment: 40	minutes
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Candidate's name:			
City & Guilds enrolment number:			
Date of registration:			
Date assessment started:			
Date assessment completed:			
Candidate's declaration:			
I confirm that this assessment is my own work			
Candidate's signature	Date		

## **Candidate's instructions**

You have 40 minutes to complete this assessment.

- Read each task carefully
- The maximum marks for each task are shown
- Complete **both** tasks
- You may use a dictionary

## You need the following:

• a pen with black or blue ink.

### Task 1

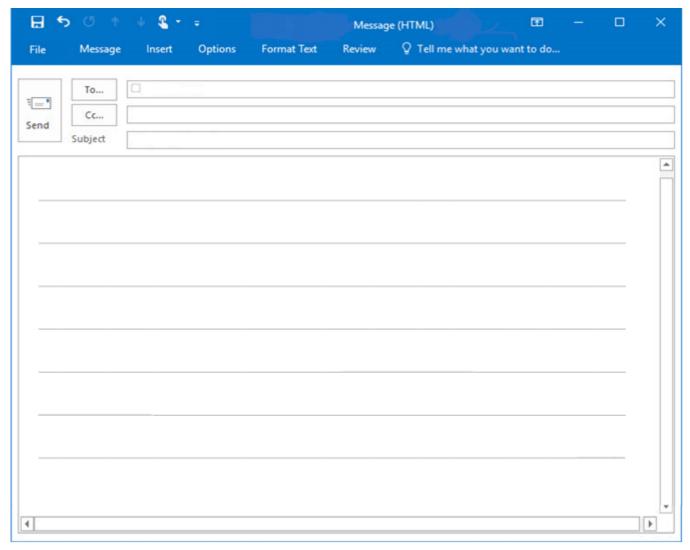
You are going to an air show and want to invite your friend.

Write an email to: 10 marks

- ask your friend to come with you
- say why you want to go to the air show
- say where you will meet.

You must write three or four complete sentences.

Write at least one sentence using a joining word (conjunction) eg and, as, but, or.



Remember to check your spelling, use of capital letters, full stops and question marks.

### Task 2

At the end of the air show you are asked to fill in a feedback form.

Write about 10 marks

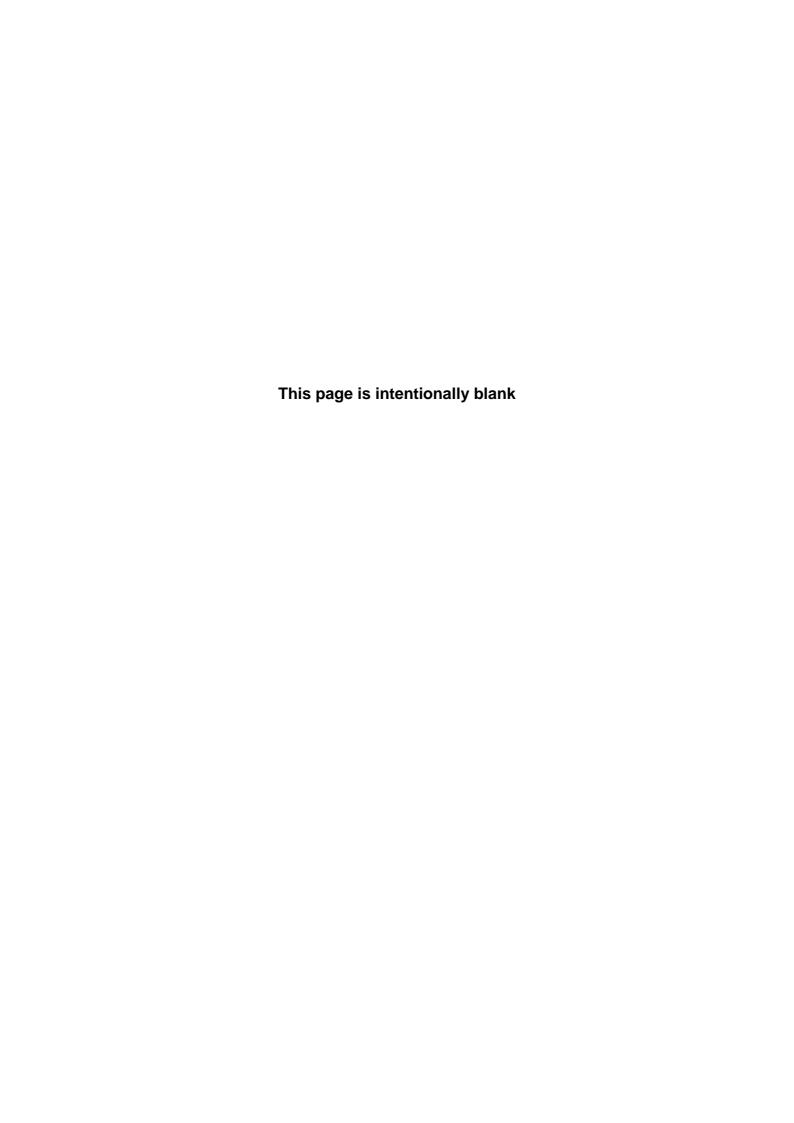
- what was good about the air show
- what can be improved for next year
- what your friend thought about the air show.

You must write three or four complete sentences.

Write at least one sentence using a joining word (conjunction) eg and, as, but, or.

Feedback form				
Name				
Phone number				
Your feedback:				

Remember to check your spelling, use of capital letters, full stops and question marks.



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