

TQUK Functional Skills Qualification in English at Level 2

Reading Examination Past Paper 8

Please complete the details below using black or blue ink. Use **BLOCK CAPITALS**.

You must use the Document Booklet provided.

Learner Name: _____

Learner Number: _____

Date: _____

Centre Name: _____

Instructions

- Read each question **carefully**
- Answer **all** questions
- Write your answers **clearly** in the spaces provided
- **Check** your answers.

Information

- There are **3** documents to read
- The maximum mark for this exam is **30**
- The marks available for each question are shown in **bold** beneath each question
- You do **not** need to write in complete sentences
- You will **not** be assessed on spelling, punctuation and grammar.

Items

- You **will** need the Document Booklet provided
- You **will** need a pen with black or blue ink
- You **are** allowed to use a dictionary
- You will **not need** any other stationery or equipment.

Time allowed: 60 minutes

Do not open this examination paper until you are told to do so.

For examiner use only

Marks available	Marks awarded	Second marks
30		

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Read Document 1 and answer questions 1 to 3.

1. The email shows that the Green Initiative will encourage involvement from individuals and groups.

Give **two** examples from the email which support the idea that people can get involved in group activities.

Answer 1:

[1]

Answer 2:

[1]

Total for Question 1 = 2 marks

Questions continue on the following page

2. Do you think the author of the email is positive or negative about making changes in the workplace?

Answer:

[1]

Explain why you think this.

Explanation:

[1]

Give **one** example from the email to support your answer.

Example:

[1]

Total for Question 2 = 3 marks

3. Read these quotations from the email.

Replace the word or phrase in **bold** with a word or phrase which means the same thing.

Your word or phrase must keep the meaning the same in the context of the email.

'a **comprehensive** green plan'

Answer:

[1]

'We will be **substituting** traditional office supplies'

Answer:

[1]

'to enhance air quality and **overall** well-being.'

Answer:

[1]

Total for Question 3 = 3 marks

Questions continue on the following page

Read Document 2 and answer questions 4 to 6.

4. The factsheet uses both **formal** and **informal** language.

Give **one** example of **formal** language used.

Example:

[1]

Give **one** example of **informal** language used.

Example:

[1]

Total for Question 4 = 2 marks

5. The following phrases are from the factsheet.

What does **each** phrase suggest about recycling?

‘recycling practices vary depending on your location, so make sure to check the rules.’

Answer:

[1]

‘Whether or not increased fees reduce the burden on landfill remains to be seen.’

Answer:

[1]

‘Public education and awareness campaigns are essential to reduce contamination.’

Answer:

[1]

Total for Question 5 = 3 marks

Questions continue on the following page

6. Name **two** language features the author of the factsheet has used to **describe** aspects of recycling.

Give **one** example for **each** feature you choose.

Feature 1:

[1]

Example:

[1]

Feature 2:

[1]

Example:

[1]

Total for Question 6 = 4 marks

Read Document 3 and answer questions 7 to 9.

7. State whether **each** of the following statements from the book extract are **fact** or **opinion**.

‘We have placed recycling bins throughout the office’

Answer:

[1]

‘These steps are simple.’

Answer:

[1]

Total for Question 7 = 2 marks

Questions continue on the following page

8. The author has used an **instructive** style in the book extract.

Give **two** examples of this style from the book extract.

Example 1:

[1]

Example 2:

[1]

What impact does this style have on the reader?

Answer:

[1]

Total for Question 8 = 3 marks

9. Name **two** organisational features used by the author of the book extract.

Explain how **each** organisational feature helps the reader.

Feature 1:

[1]

Explanation 1:

[1]

Feature 2:

[1]

Explanation 2:

[1]

Total for Question 9 = 4 marks

Questions continue on the following page

10. Document 2 and Document 3 are both about recycling. Compare the documents.

- what the documents say about recycling
- the way the authors write about recycling.

[illegible]

[4]

Extra Writing Paper

Past paper

This is the end of the assessment.