# TQUK Functional Skills Qualification in English at Level 2

Reading Examination Past Paper 5

Please complete the details below using black or blue ink. Use BLOCK CAPITALS.

Training QualificationsUK

You must use the Document Booklet provided.

Learner Name:

Learner Number:

Date:

Centre Name:

### Instructions

- Read each question carefully
- Answer all questions
- Write your answers clearly in the spaces provided
- Check your answers.

### Information

- There are 3 documents to read
- The maximum mark for this exam is 30
- The marks available for each question are shown in **bold** beneath each question
- You do not need to write in complete sentences
- You will not be assessed on spelling, punctuation and grammar.

#### Items

- You will need the Document Booklet provided
- You will need a pen with black or blue ink
- You are allowed to use a dictionary
- You will **not need** any other stationery or equipment.

### Time allowed: 60 minutes

### Do not open this examination paper until you are told to do so.

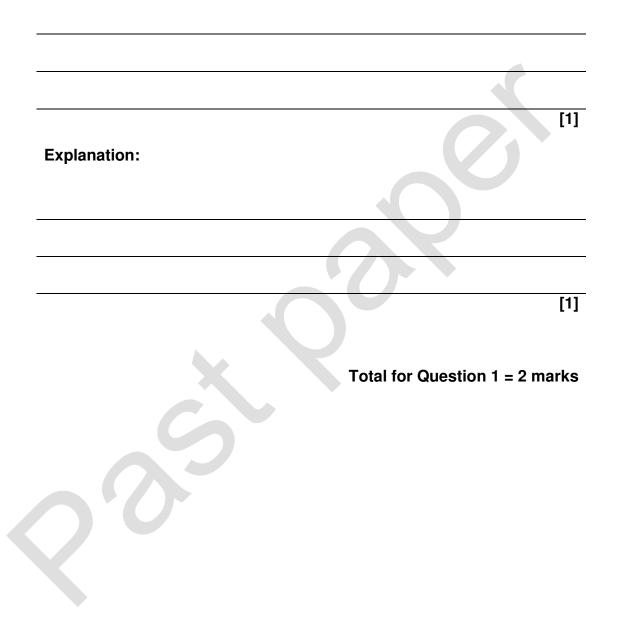
For examine		Marks awarded	Second marks
	Marks available		Second marks

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## Read Document 1 and answer questions 1 to 3.

Name one organisational feature used by the author of the book extract.
Explain how this feature helps the reader.

Feature:



Questions continue on the following page

2. Explain the **main** argument the author of the book extract makes about the impact of good time management.

Answer:	
	]
Give <b>two</b> examples from the bo the <b>main</b> argument.	ook extract to support why you think this is
Example 1:	
Example 2:	
5	
	[
	Total for Question 2 = 3 mark
*	

[1]
[4]
[1]
[1]
narks

# Read Document 2 and answer questions 4 to 6.

4. The blog post states that there are challenges in the modern workplace.

Give two examples of challenges in the modern workplace.

Example 1:

Example 2:	
	Total for Question 4 = 2 mar
6	Total for Question 4 = 2 mar
6	Total for Question 4 = 2 mar
200	Total for Question 4 = 2 mar
	Total for Question 4 = 2 mar
	Total for Question 4 = 2 mar
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	Total for Question 4 = 2 mar
	Total for Question 4 = 2 mar

5. The blog post suggests that time management used to be easier.

Give three phrases that suggest this.

[1]
[1]
[1]
Total for Question 5 = 3 marks
following page

6. Name **two** language features the author of the blog post has used to **persuade** readers that time management has become more challenging.

Give **one** example for **each** feature you choose.

Feature 1:	
Example:	
Feature 2:	
Example:	I
•	

# Read Document 3 and answer questions 7 to 9.

7. Give two opinions about tools that help people at work from the article.

Answer 1:	
Answer 2:	[1]
	Total for Question 7 = 2 marks
Questions continue	on the following page

8. Read these quotations from the article.

Replace the word or phrase in **bold** with a word or phrase which means the same thing.

Your word or phrase must keep the meaning the same in the context of the article.

'it can lead to burnout'

Answer:

'These tools offer valuable insights'

Answer:

'a development appreciated for its practicality'

Answer:

[1]

[1]

[1]

Total for Question 8 = 3 marks

**9.** The article contains bias. Give **four** phrases from the article that suggest bias.

Phrase 1:	
	[1
Phrase 2:	
	[1
Phrase 3:	
	[1
Phrase 4:	
	[1

### Total for Question 9 = 4 marks

### Questions continue on the following page

## **Question 10 refers to both Document 1 and Document 3.**

**10.** Document 1 and Document 3 are both about time management. Compare the documents.

You should compare:

- what the documents say about time management
- the way the authors write about time management.

### Answer:

[4]

Extra Writing Paper

This is the end of the assessment.