

TQUK Functional Skills Qualification in English at Level 2

Reading Examination Past Paper 5

Please complete the details below using black or blue ink. Use **BLOCK CAPITALS**.

You must use the Document Booklet provided.

Learner Name: _____

Learner Number: _____

Date: _____

Centre Name: _____

Instructions

- Read each question **carefully**
- Answer **all** questions
- Write your answers **clearly** in the spaces provided
- **Check** your answers.

Information

- There are **3** documents to read
- The maximum mark for this exam is **30**
- The marks available for each question are shown in **bold** beneath each question
- You do **not** need to write in complete sentences
- You will **not** be assessed on spelling, punctuation and grammar.

Items

- You **will** need the Document Booklet provided
- You **will** need a pen with black or blue ink
- You **are** allowed to use a dictionary
- You will **not need** any other stationery or equipment.

Time allowed: 60 minutes

Do not open this examination paper until you are told to do so.

For examiner use only

Marks available	Marks awarded	Second marks
30		

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Read Document 1 and answer questions 1 to 3.

1. Name **one** organisational feature used by the author of the book extract.

Explain how this feature helps the reader.

Feature:

[1]

Explanation:

[1]

Total for Question 1 = 2 marks

Questions continue on the following page

2. Explain the **main** argument the author of the book extract makes about the impact of good time management.

Answer:

[1]

Give **two** examples from the book extract to support why you think this is the **main** argument.

Example 1:

[1]

Example 2:

[1]

Total for Question 2 = 3 marks

3. What style of writing has the author used in the book extract?

Style:

[1]

Give **one** example from the book extract to support your answer.

Example:

[1]

What impact does this style have on the reader?

Answer:

[1]

Total for Question 3 = 3 marks

Questions continue on the following page

Read Document 2 and answer questions 4 to 6.

4. The blog post states that there are challenges in the modern workplace.

Give **two** examples of challenges in the modern workplace.

Example 1:

[1]

Example 2:

[1]

Total for Question 4 = 2 marks

5. The blog post suggests that time management used to be easier.

Give **three** phrases that suggest this.

Phrase 1:

[1]

Phrase 2:

[1]

Phrase 3:

[1]

Total for Question 5 = 3 marks

Questions continue on the following page

6. Name **two** language features the author of the blog post has used to **persuade** readers that time management has become more challenging.

Give **one** example for **each** feature you choose.

Feature 1:

[1]

Example:

[1]

Feature 2:

[1]

Example:

[1]

Total for Question 6 = 4 marks

Read Document 3 and answer questions 7 to 9.

7. Give **two opinions** about tools that help people at work from the article.

Answer 1:

[1]

Answer 2:

[1]

Total for Question 7 = 2 marks

Questions continue on the following page

8. Read these quotations from the article.

Replace the word or phrase in **bold** with a word or phrase which means the same thing.

Your word or phrase must keep the meaning the same in the context of the article.

'it can lead to **burnout**'

Answer:

[1]

'These tools offer valuable **insights**'

Answer:

[1]

'a development appreciated for its **practicality**'

Answer:

[1]

Total for Question 8 = 3 marks

9. The article contains bias. Give **four** phrases from the article that suggest bias.

Phrase 1:

[1]

Phrase 2:

[1]

Phrase 3:

[1]

Phrase 4:

[1]

Total for Question 9 = 4 marks

Questions continue on the following page

10. Document 1 and Document 3 are both about time management. Compare the documents.

- what the documents say about time management
- the way the authors write about time management.

Blank lined paper with a large diagonal watermark reading "Fast paper".

[4]

Extra Writing Paper

Past paper

This is the end of the assessment.