

TQUK Functional Skills Qualification in English at Level 1

Writing Examination (Sample Assessment Paper 1)

Please complete the details below using black or blue ink. Use **BLOCK CAPITALS**.

Learner Name: _____

Learner Number: _____

Date: _____

Centre Name: _____

Instructions

- Read each activity **carefully**.
- **Plan** your answer in the **planning box** available for each task.
- Write your responses **clearly** in the spaces provided.
- **Check** your responses.

Information

- There are **2** activities in this exam.
- There are **27 marks** available for each activity.
- The maximum mark for this exam is **54**.
- You **will** be assessed on spelling, punctuation and grammar (SPaG).
- You **will not** receive marks for planning.

Items

- You **will** need a pen with black or blue ink.
- You are **not** allowed to use a dictionary.
- You will **not need** any other stationery or equipment.

Time allowed: 60 minutes

Do not turn over until you are told to do so.

For examiner use only

| | Marks available | Marks awarded | Second marks |
|-------------|-----------------|---------------|--------------|
| Activity 1 | 27 | | |
| Activity 2 | 27 | | |
| Total marks | 54 | | |

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1. Write an email

You are expecting a visit from a friend.

Your friend from Europe is visiting you for a week during the summer. You would like to give your friend a tour of your town during their visit.

Write an email to your friend giving them details of the visit.

The friend's email address is: a.raghvani@email.co.uk

Your email could include:

- a description of your town and details about what there is to see
- places you could visit.
- why the visit would be interesting and fun.

Your email should be at least 150 words.

You can use a real or imagined town.

[15] Composition
[12] SPaG

Plan (You will not receive marks for planning)

| Your answer | | Examiner use only |
|-----------------|-------------|----------------------|
| To: | SEND | SC19: |
| Subject: | | |

SC20:

SC21:

SC22:

SC23:

SC24:

SC25

Your answer

**Examiner
use only**

SC19:

SC20:

SC21:

SC22:

SC23:

SC24:

SC25:

Your answer

**Examiner
use only**

SC19:

SC20:

SC21:

SC22:

SC23:

SC24:

SC25:

2. Write a leaflet

You work in a local park.

You are planning a monthly walk in the local park. The walks will last for around 45 minutes, exploring the park's nature and wildlife, including trees, plants and birds.

Write the text for a leaflet persuading people to join the walk. Your leaflet is for families with young children.

Your leaflet could include:

- what children will learn on the walk
- what people might see on the walk
- why the walk will be fun for families.

Your leaflet should be at least 150 words.

You can use a real or imagined park.

[15] Composition
[12] SPaG

Plan (You will not receive marks for planning)

Your answer

**Examiner
use only**

SC19:

SC20:

SC21:

SC22:

SC23:

SC24:

SC25:

Your answer

**Examiner
use only**

SC19:

SC20:

SC21:

SC22:

SC23:

SC24:

SC25:

Your answer

**Examiner
use only**

SC19:

SC20:

SC21:

SC22:

SC23:

SC24:

SC25:

This is the end of the assessment.