



Edexcel Functional Skills English Level 2 Writing Practice Paper 9

Sample Answers

Task 1

Information

You have been asked to write an article for a website about your hopes for the next five years.

This should include your hopes for your own career and/or personal life, as well as things you would like to happen in the world.

Writing Task

Write an article about your hopes for the next five years.

In your article, you should:

- say what you hope will happen in your own life
- describe what you would like to happen in the world
- explain why you want these things to happen.

You should aim to write about 250 to 300 words.

(21 marks)

Green highlighting - reference to mark scheme

Sample answer: Pass

Hopes for the next five years

Thoughts on what should change in the coming years

By Charlie Futurina

25.06.2024



I think that it's important to consider how you'd like to change your own life and the world as a whole.

What do I want for myself?

Despite the massive expenses involved, I'd love to buy a house within the next few years, as I have always wanted a space to call my own. It's so important to me that I have the freedom to decorate my own home just how I'd like to, and in the flat I'm currently renting, my freedom is restricted. I'd also love to buy a dog, as I think that a cuddly companion would brighten up my day and encourage me to go on more walks.

What do I want for the world?

There are a lot of issues in our society, but I think that some of the most pressing are:

- Widespread poverty
- The climate crisis
- The education system

I think that governments should increase income tax so that people no longer have to suffer from poverty. I also think that climate change is an ongoing issue that many governments worldwide are currently ignoring. It's vital that we protect our planet for future generations. Finally, I think that the education system is outdated. Rather than learning pointless facts, children should be encouraged to explore different career opportunities and gain work experience whilst at school. This would help to address unemployment issues. Children should also be more focused on learning vital skills needed for life, such as childcare, banking, and cooking.

The future is uncertain, but if we know what we want, we can start taking steps to make a change for the better.

Word count: 291


Examiner comments:

- Suitably detailed to meet the word count requirement and cover all of the bullet points provided in the question.
- Uses a wide range of ambitious vocabulary that is consistently spelt correctly.
- Clear throughout, and would be easily understood by the reader.
- Is correctly formatted, with all of the features required for an article (Heading, strapline, subheadings, author attribution).



Task 2

Information

Meal Express 

Top quality food delivered to your door.

Choose from:

- burgers
- pizzas
- curries
- fish and chips
- and much more

We guarantee that your food will be freshly cooked and delivered while it is hot. Our meals are great value and our drivers are friendly and reliable.

Writing Task

You had a disappointing experience when you ordered from Meal Express.

Write an email of complaint to Sam Johnson, the manager.

In your email, you should:

- describe what went wrong when you ordered from Meal Express
- explain what actions you would like Sam Johnson to take.

You should aim to write about 200 to 250 words.

(15 marks)

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From:	you@yourmail.web
To:	samjohnson@mealexpress.biz
Subject:	Complaint

Dear Ms Johnson,

I am writing to express my concern with the quality of the service at Meal Express. Last weekend, I ordered two large pizzas for my family to enjoy. Although I ordered the food at 7:30pm, it did not arrive for over an hour, leaving my children hungry and tired. Furthermore, when the food arrived, it was almost cold, and the driver was not at all friendly; he simply handed the pizzas over and walked off before I could say anything.

Our experience shows that your service currently falls short of your promise to provide hot food and friendly drivers. I suggest that if your restaurant is particularly busy, you should inform customers in advance when the food will be ready. This will help to alleviate frustration. Additionally, it may be advisable to hire more kitchen staff or drivers so that the food arrives promptly, whilst it is still hot.

Finally, I recommend that you give your drivers adequate customer service training so that they understand how they should interact with customers. Our experience with your driver was utterly shocking, and I hope that if we order from you in the future, we will not be provided with the robotic and cold service that we were subjected to last week.

I hope that you will take my concerns seriously, and take prompt action so that necessary changes are made as soon as possible.

Kind regards,
Carrie N. Chipptes

Word count: 241

Examiner comments:

- Grammar, including subject-verb agreement and the use of a range of tenses, is consistently accurate.
- Paragraphs are used effectively to organise the writing into appropriate sections.
- An appropriate tone and style is used to align with the audience and purpose of the task.
- All of the details required by the question have been included, and the word count has been met.
- Spelling is consistently accurate, and a wide range of vocabulary has been used.