



ENTRY LEVEL 3 FUNCTIONAL SKILLS QUALIFICATION IN ENGLISH: WRITING

QUESTION PAPER

Learner name:	
Learner number:	
Centre number:	
Today's date:	
Learner's signature and date:	

Total marks available: **36**

Time limit: **50 Minutes**

You need:

- this question and answer paper
- a pen with black or blue ink

You must **NOT** use a dictionary or the Internet.

Do not open this paper until you are told to do so by the invigilator.

Instructions

1. Please sign and date above to confirm that your details are correct and that you have understood the instructions
 2. Read each task carefully
 3. Plan your work carefully and be aware of the time available
 4. Complete each task in the space provided on this question paper
 5. If you have time, check your work at the end
 6. If you use extra paper, make sure it has your name and learner number on it and that it is securely attached to this answer booklet
 7. At the end of the test, hand this question paper and all notes to the invigilator
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Task 1 (10 marks)

Write the word with the correct spelling to fit in each sentence.

For example:

You need _____ hiking shoes to go hiking.

propar

proper

propper

proppar

Answerproper.....

1. Judy hoped to _____ for the competition.

qualify

qualifie

kualify

qualifye

Answer:

2. I would like to _____ a mountain on holiday.

klime

clime

climbe

climb

Answer:

3. The picture needs to be in the _____ of the text.

center

centre

senter

sentere

Answer:

4. How do I _____ a file to an email?

hattach

atach

attatch

attach

Answer:

5. I _____ that there is life on other planets.

douwt

dowte

doubt

dout

Answer:

6. Please _____ to what I have to say.

listen

lissen

lissun

listan

Answer:

7. Andy was a _____ at the wedding.

gest

guest

gessed

guessed

Answer:

8. I had difficulty untying the _____ .

knot

not

knott

nott

Answer:

9. It was like a _____ from a movie!

seen

cean

scean

scene

Answer:

10. I _____ it will have to do.

suppose

surpose

supose

spose

Answer:

Task 2 (1 mark)

Re-order the lists of words below in alphabetical order.

For example:

blendbland.....

fakeblend.....

cakecake.....

blanddart.....

dartface.....

facefake.....

trendtrain.....

traintrend.....

Answer

- dream**
- upright**
- laughter**
- draft**
- exact**
- update**
- garage**
- language**

Task 3 (2 marks)

For Markers
Use Only

Write the plural for each word given below.

For example: child <i>children</i>
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Answer

1. goose

2. wolf

Task 4 (23 marks)

The canteen at your school, college or workplace has reduced the portion size of meals to cut food waste. However, there are no reduction in prices.

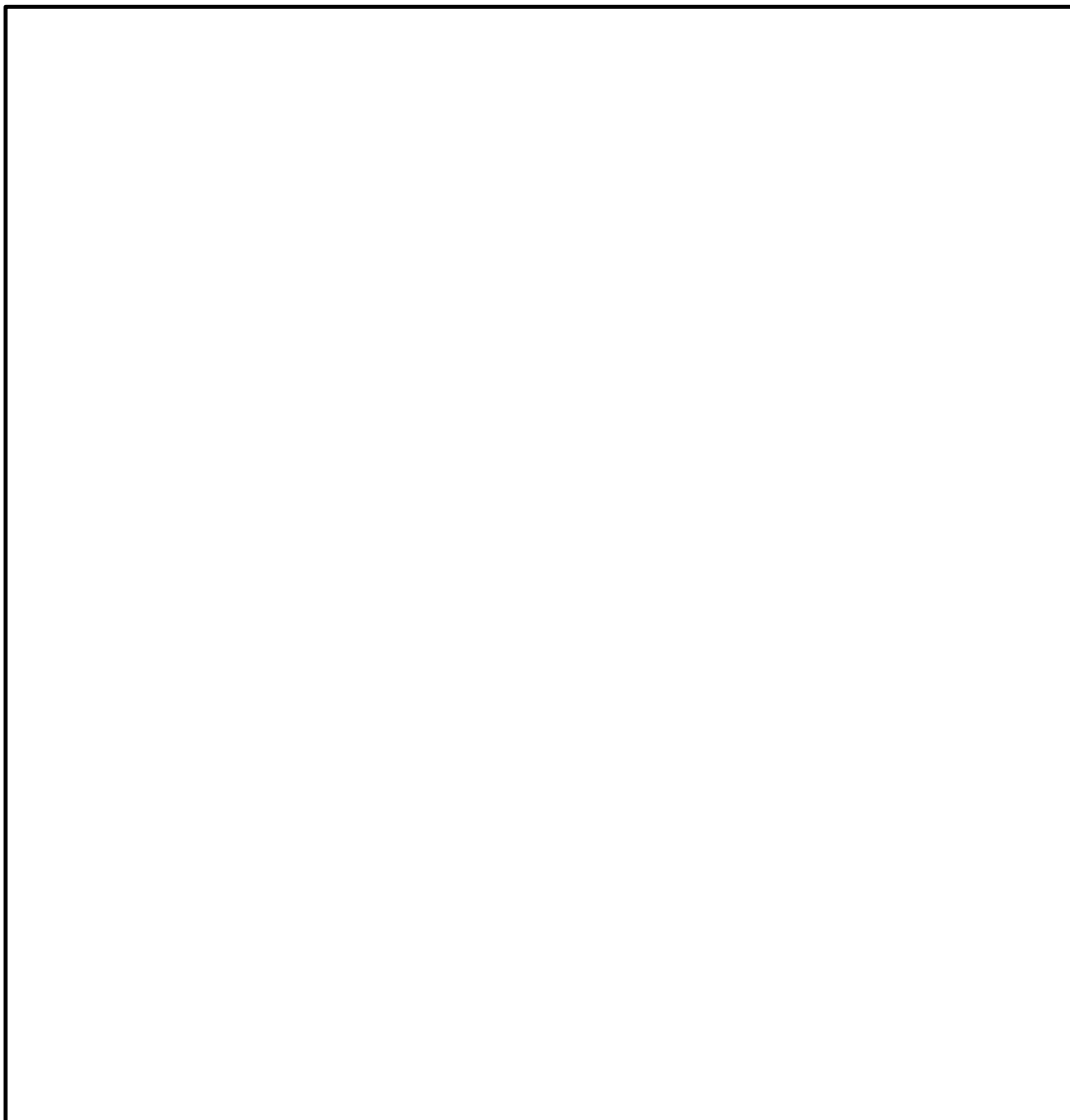
Write an email to the canteen manager giving your opinion.

The email should contain full details of why you agree or disagree with this action. These details could include:

- Why you are writing the email
- Whether or not you think food waste is a problem
- Whether reducing portion size will solve the problem
- Any alternative actions that could be taken
- Whether or not there should be a change in prices
- What you would like the canteen manager to do

You must write between 150 and 250 words.

You may plan your email below.



Write the email in full sentences.

**For Markers
Use Only**

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[End of assessment]

For Marker's Use Only

Please tick	
I confirm that the work/evidence submitted is the learner's own work	<input type="checkbox"/>
I understand that learner results may be invalidated if evidence is submitted that does not belong to them	<input type="checkbox"/>

Questions	Marks available	Learner mark
Task 1	10	
Task 2	1	
Task 3	2	
Task 4	SC13 – 2	
	SC15 – 2	
	SC17 – 3	
	SC18 – 4	
	SC19 – 3	
	SC20 – 3	
	SC21 – 3	
	SC22 – 3	
Total – 23		
Total	36	

Role	Name	Signature	Date
Marker			
IV (if sampled)			
EV (if sampled)			