



NCFE Entry Level 3 Functional Skills Qualification in English (603/5052/0)

Entry Level 3 Functional Skills Qualification in English: Reading

Paper number: 18R

Mark Scheme (Pass Mark: 10)

Marking guidelines

General guidelines

You must apply the following marking guidelines to all marking undertaken throughout the marking period. This is to ensure fairness to all learners, who must receive the same treatment. You must mark the first learner in exactly the same way as you mark the last.

- The mark scheme must be referred to throughout the marking period and applied consistently. Do not change your approach to marking once you have been standardised.
- Reward learners positively, giving credit for what they have shown, rather than what they might have omitted.
- Utilise the whole mark range and always award full marks when the response merits them.
- Be prepared to award zero marks if the learner's response has no relevant material.
- Do not credit irrelevant material that does not answer the question, no matter how impressive the response might be.
- The marks awarded for each response should be clearly and legibly recorded in the grid on the front of the question paper.
- If you are in any doubt about the application of the mark scheme, you must consult with your Internal Quality Assurer (IQA).

Subject Content Statements (SCS)

EL3.2.8

Read correctly words designated for Entry Level 3 (see Appendix)

Words in each source document must contain **12.5–15%** of those given in the Entry Level 3 Appendix. This SCS is notionally assessed through evidencing understanding of **EL3.2.9**, **EL3.2.10**, **EL3.2.11** and **EL3.2.12**

EL3.2.9

Identify, understand and extract the main points and ideas in and from texts

EL3.2.10

Identify different purposes of straightforward texts

EL3.2.11

Use effective strategies to find the meaning of words (eg a dictionary, working out meaning from context, using knowledge of different word types)

EL3.2.12

Understand organisational features and use them to locate relevant information (eg contents, index, menus, tabs and links)

Q no	Marking Guidance	Marks	Subject Content Ref
Section 1			
1 (a)	<ul style="list-style-type: none">• C) Oz	1	EL3.2.9
1 (b)	Award two marks for the following: <ul style="list-style-type: none">• (regular) group call (1 mark)• (annual) reunion (1 mark)	2	EL3.2.9

1 (c)	Accept any one of the following: <ul style="list-style-type: none"> • routine • habit • rhythm Credit any similar response.	1	EL3.2.11
1 (d)	Accept any one of the following: <ul style="list-style-type: none"> • text box • reply button/arrows • thumbs up/down Credit any other valid organisational feature.	1	EL3.2.12
1 (e)	Accept any one of the following: <ul style="list-style-type: none"> • value • cherish • hold dear Credit any other similar response.	1	EL3.2.11
1 (f)	Accept any one of the following: <ul style="list-style-type: none"> • To ask for advice on how to keep in touch with friends after moving • To find out the best way to keep in touch with friends after moving Credit any other similar response.	1	EL3.2.10

1 (g)	<p>Accept any one of the following:</p> <ul style="list-style-type: none"> • Click the link (at the bottom of the page) • Click on Add your views here <p>Credit any other similar response.</p>	1	EL3.2.12
Section 2			
2 (a)	<ul style="list-style-type: none"> • A) persuade Su to contact Jos 	1	EL3.2.10
2 (b)	<p>Accept any one of the following:</p> <ul style="list-style-type: none"> • difficult • bumpy • rocky <p>Credit any other similar response.</p>	1	EL3.2.11
2 (c)	<p>Accept any one of the following:</p> <ul style="list-style-type: none"> • email / jos@zmail.coz • phone / 0400 670 4454 • write / 16 Mallow Way Cobton CX1 1ZZ <p>Credit any other similar response.</p>	1	EL3.2.12
2 (d)	<p>Accept any one of the following:</p> <ul style="list-style-type: none"> • to hear from Su • to meet up with Su 	1	EL3.2.9

2 (e)	Award one mark for the following: <ul style="list-style-type: none"> • Su 	1	EL3.2.9
2 (f)	Accept any one of the following: <ul style="list-style-type: none"> • (complete) fitness and weight control course • fitness course • weight control course <p>Credit any other similar response</p>	1	EL3.2.9
2 (g)	Accept any two of the following: <ul style="list-style-type: none"> • box (full) of old school things • (old) school report • (old) class photo 	2	EL3.2.9
Total marks available:		16	