

# NCFE Entry Level 2 Functional Skills Qualification in English (603/5056/8)

## Entry Level 2 Functional Skills Qualification in English: Writing

Paper number: 18W

Time allowed: 40 minutes

### Assessor instructions:

Read the instructions and information below to learners.

# To be completed by the assessor Section 1 Section 2 TOTAL MARK

### Learner instructions:

- Use black or blue ink
- Read each question carefully
- Answer all questions in the spaces provided
- All of the work you submit **must** be your own.

### **Learner information:**

- The marks available for each question are shown in brackets
- The maximum mark for this paper is 25
- You must not use a dictionary.

Please complete the details below clearly and in BLOCK CAPITALS.

Learner name		
Centre name		_
Learner number	Centre number	

Do not turn over until the Assessor tells you to do so.

his sect	1: Plurals and Alphabet ion has a possible 4 marks.		
1 (a)	Write the plural of <b>donkey</b>	pelow. [1 mark]	
1 (b)	Write the plural of <b>lady</b> below.		
1 (c)	List the sports below in alp	habetical order: [1 mark]	
	Sports	Alphabetical order	
	kick-boxing		
	football		
	hockey		
	karate		
1 (d)	List the hobbies below in a	lphabetical order: [1 mark]	
	Hobbies	Alphabetical order	
	bowling		
	reading		
	fishing		

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Please turn over

### **Section 2: Writing Composition**

This section has a possible **21** marks. Of these marks, **6** are for spelling, punctuation and grammar.

We recommend that you spend 30 minutes on this section.

**2 (a)** A local travel agent is running a prize draw. The top prize is a weekend trip for 4 people.

Writing composition [8 marks]

Dinton Travel		
Please fill in this form for a chance to win		
First name: La	st name:	
Age:		
Address:		
Postcode:		
Where would you like to go?		
Explain why you would like to go there.		

Describe the things you would like to do on your trip.			
Thank you for completing the form.			

2 (b)	You are celebrating and want to book a trip to a go-kart track.					
	Write an email to Wiz Karts to tell them what you would like.					
	In your email remember to include details of:					
	<ul> <li>when you would like to go</li> <li>why you are celebrating</li> <li>what you would like Wiz Karts to do to make the trip special.</li> </ul>					
	Write your email to Bob below.  Writing composition [7 marks]					
	Sand	To:	bob@wizkarts.biz			
	Send	Subject:				

This is the end of the internal assessment.