Please check the examination de	etails below	before ente	ring your car	ndidate information	
Candidate surname	Candidate surname		Other name	es	
Pearson Edexcel Functional Skills	Centre	Number		Candidate Number	
***Past Pap	er 5	***			
Time: 60 minutes		Paper R	eference F	PENW2/S05	
English					
Component 3: Writing Level 2	g				
You must not use a dictionar	y.			Total Marks	

My signature confirms that I will not discuss the content of the exam with anyone.

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Sign the declaration.
- Answer both tasks.
- Use the answer space provided to complete your tasks
 - there may be more space than you need.

Information

- The total for this paper is **36** marks.
- Task 1 has 21 marks and Task 2 has 15 marks.
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to write.
- Aim to spend about 35 minutes on Task 1 and about 25 minutes on Task 2.
- Plan your work before you start and check it when you finish.

Turn over ▶



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Task 1

Information

Your workplace/college/school newsletter has asked for articles giving ideas for a team building day. The purpose is to encourage everyone to work well together.

Write an article giving your ideas for the team building day.

Writing Task

Write an article for your workplace/college/school newsletter giving your ideas for the team building day.

In your article, you should:

- suggest where to go and what to do
- explain what the benefits of the day would be
- persuade newsletter readers that your choice would be best.

You should aim to write about 250 to 300 words.

(21 marks)







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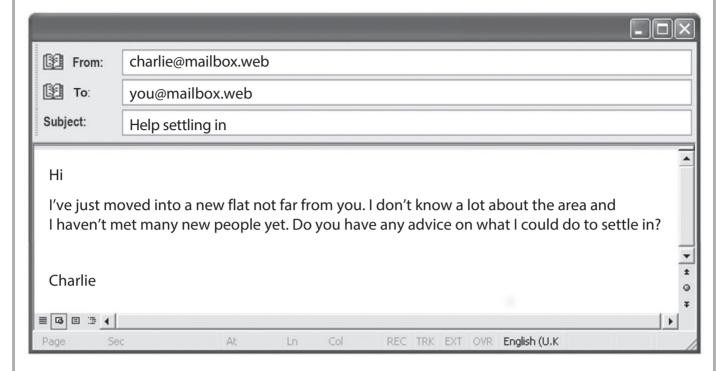
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(Total for Task 1 = 21 marks)



Task 2

Information



Writing Task

Write an email to Charlie giving advice on ways of settling in to the area.

In your email, you should:

- advise Charlie what there is to do in the area
- give Charlie ideas on how to settle in and get to know people.

You should aim to write about 200 to 250 words.

(15 marks)

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From: you@mailbox.web Charlie@mailbox.web Subject: Help settling in	
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TOTAL FOR PAPER = 36 MARKS