

Mark scheme

Paper 4

September 2021 to August 2022

Pearson Edexcel Functional Skills
qualifications in English at
Entry 1 – Writing

Functional Skills Qualifications from Pearson

Functional Skills qualifications from Pearson, the world's leading learning company. We provide a wide range of qualifications including academic, vocational, occupational and specific programmes for employers. For further information visit our qualifications website at [qualifications.pearson.com](https://www.pearson.com/qualifications). Alternatively, you can get in touch with us using the details on our contact us page.

Pearson: helping people progress, everywhere

Our aim is to help everyone progress in their lives through education. We believe in every kind of learning, for all kinds of people, wherever they are in the world. We've been involved in education for over 150 years, and by working across 70 countries, in 100 languages, we have built an international reputation for our commitment to high standards and raising achievement through innovation in education. Find out more about how we can help you and your students at: www.pearson.com/uk

September 2021

All the material in this publication is copyright
© Pearson Education Ltd 2021

Entry 1: Writing mark scheme

Paper 4

Guidance and instructions for using the mark scheme

- Mark crossed-out work if it is legible and has not been replaced.
- If the answer is clearly given, accept it even if it is not in the answer space.
- Indicate the marks for each question clearly on each candidate's question paper. For Questions 3 and 4, insert the marks for individual criteria into the boxes at the bottom of the question paper.

Question	Target	Answers	Mark
1 (a)	E1.14	M N O P Award 1 mark if all four letters are written in the correct order.	1

Question	Target	Answers	Mark
1 (b)	E1.14	j k l m Award 1 mark if all four letters are written in lower case in any order.	1

Question	Target	Answers	Mark
2	E1.12	I saw Ben this morning. Award 1 mark for the correct sentence using the capital 'B'. Do not penalise other copying errors.	1

Question	Target	Composition criteria	Mark
3	E1.16	Award 1 mark each for stating: <ul style="list-style-type: none"> • one thing they like about the town bus service (1) • a second thing they like about the town bus service (1) • one thing they don't like about the town bus service (1) • a second thing they don't like about the town bus service. (1) For E1.16, marks should be awarded if the information has been communicated in a way that can be understood. Errors that do not detract from this should not be penalised.	4
	Target	SPaG criteria	Mark
	E1.11	Award 1 mark for at least one sentence with the correct use of a capital letter at the start and full stop at the end.	1
	E1.13	Award 1 mark for correct use of lower case letters. Allow one error.	1
	E1.15	Award 1 mark for correct spelling. Allow two errors if at least one sentence has been written.	1
Total for question			7

Question	Target	Composition criteria	Mark								
4	E1.16	Award 1 mark each for stating: <ul style="list-style-type: none"> • what day they want their friend to come and visit (1) • what time they want their friend to come and visit (1) • where the flat is (1) • how their friend can get to the flat (1) • one thing they can do at the flat (1) • a second thing they can do at the flat. (1) For E1.16, marks should be awarded if the information has been communicated in a way that can be understood. Errors that do not detract from this should not be penalised.	6								
	Target	SPaG criteria	Mark								
	E1.11	<table border="1"> <thead> <tr> <th>Marks</th> <th>Descriptor</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Two or more sentences with the correct use of a capital letter at the start and full stop at the end.</td> </tr> <tr> <td>1</td> <td>One sentence with the correct use of a capital letter at the start and full stop at the end.</td> </tr> <tr> <td>0</td> <td>No sentences with correct use of capital letter and a full stop at the end.</td> </tr> </tbody> </table>	Marks	Descriptor	2	Two or more sentences with the correct use of a capital letter at the start and full stop at the end.	1	One sentence with the correct use of a capital letter at the start and full stop at the end.	0	No sentences with correct use of capital letter and a full stop at the end.	2
	Marks	Descriptor									
	2	Two or more sentences with the correct use of a capital letter at the start and full stop at the end.									
	1	One sentence with the correct use of a capital letter at the start and full stop at the end.									
0	No sentences with correct use of capital letter and a full stop at the end.										
E1.13	Award 1 mark for correct use of lower case letters. Allow one error.	1									
E1.15	Award 1 mark for correct spelling. Allow two errors if at least one sentence has been written.	1									
Total for question			10								

Question	Target	Answers	Mark
5	E1.15	(a) Saturday (b) missed (c) small (d) after (e) today (f) change (g) eat (h) didn't (i) Wednesday (j) give Award 1 mark for each correct spelling. Words copied wrongly must be marked as incorrect. Do not penalise incorrect capitalisation.	10
Total marks for paper			30
Pass mark			21

Question targeting key: DfE subject content statements

DfE subject content statement	Where assessed	Marks available
E1.11 Punctuate simple sentences with a capital letter and a full stop	Q3, Q4	3
E1.12 Use a capital letter for the personal pronoun 'I' and the first letter of proper nouns	Q2	1
E1.13 Use lower case letters when there is no reason to use capital letters	Q3, Q4	2
E1.14 Write the letters of the alphabet in sequence and in both upper and lower case	Q1	2
E1.15 Spell correctly words designated for Entry 1	Q3, Q4, Q5	12
E1.16 Communicate information in words, phrases and simple sentences	Q3, Q4	10
	Total	30

Ofqual



Llywodraeth Cymru
Welsh Assembly Government



Pearson Education Limited is a registered company in England and Wales whose registered office is at 80 Strand, London, WC2R 0RL, United Kingdom, company Registration number 872828, VAT Number GB278 5371 21.