



Please write clearly in block capitals.

Centre number

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Candidate number

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Surname

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Forename(s)

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Candidate signature

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I declare this is my own work.

# Functional Skills Level 1

## ENGLISH

### Paper 2 Writing

Tuesday 10 January 2023

Afternoon

Time allowed: 1 hour

#### Materials

- You will need no other materials.
- You **must not** have access to a dictionary or any other spelling or grammar aid.

#### Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided.
- Do not write outside the box around each page or on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book.  
Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.

#### Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 27.
- You are reminded of the need for good English and clear presentation in your answers.

#### Advice

You are advised to spend 20 minutes on **Question 1** and 40 minutes on **Question 2**.

For Examiner's Use	
Question	Mark
1	
2	
<b>TOTAL</b>	



J A N 2 3 8 7 2 0 W 0 1

IB/M/Jan23/E3

**8720W**  
**QAN 603/4284/5**

Answer **both** questions.

Answer the questions in the spaces provided.

0 1

You saw the following card in a shop window.



You want to use BuzzParty to organise a party for someone special.

Send an email to Buzzparty telling them about your party.

Your email should:

- say why you are arranging the party
- give instructions about what you would like for the party
- ask about prices
- be approximately **80** to **120** words.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write clearly and effectively.

**[6 marks]**  
**[+ 3 marks for SPaG]**

Plan your answer here:

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Do not write  
outside the  
box

A large rectangular box with a double-line border, containing 25 horizontal lines for writing. A vertical scrollbar is located on the right side of the box.

9



**Turn over for the next question**

*Do not write  
outside the  
box*

**DO NOT WRITE ON THIS PAGE  
ANSWER IN THE SPACES PROVIDED**

**Turn over ►**



0 2

You recently opened this page at [brambyworld.com](http://brambyworld.com)



Here at [brambyworld.com](http://brambyworld.com) we're interested in heart-warming stories.

Upload a story about a time when you helped somebody, or somebody helped you.

Family, friend, stranger – it could be anyone. We're just looking for those stories that lift us and inspire us.

Upload at [brambyworld.com](http://brambyworld.com) and the best stories will be printed in a booklet.

You want to submit a story to [brambyworld.com](http://brambyworld.com)

Write about a time when you helped somebody or somebody helped you.

You should include:

- who was involved and why
- what happened
- what you felt.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write accurately in sentences and paragraphs.

**[9 marks]**  
**[+ 9 marks for SPaG]**

Plan your answer here:

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**There are no questions printed on this page**

*Do not write  
outside the  
box*

**DO NOT WRITE ON THIS PAGE  
ANSWER IN THE SPACES PROVIDED**







