
NCFE Functional Skills Level 1 Writing Practice Paper 1

Sample Answers

Activity 1: Write a review

This activity has a possible **20 marks available**.

Answer the question in the space provided.

In a recent survey your local town has been named as one of the 'Top 10 Worst Towns In England'.

You have been asked to write a review of your town for your local newspaper describing what could be done to improve it.

Your review could include:

- descriptions of what is good/bad about the town
- possible improvements that could be made
- your personal suggestions.

The newspaper has said your review should be between 150-250 words.

[20 marks]

Green highlighting - key points from the mark scheme

Building a Better Future for Fecclesbury

Our town of Fecclesbury recently received the **misfortune of being listed among the "Top 10 Worst Towns in England."** Whilst I do not agree with this title, I can acknowledge our shortcomings. **However,** we can now focus on the potential for improvement and the steps we can take to transform our town.

Roads and transport links

The first area of improvement for Fecclesbury I would like us to focus on is the condition of our roads. This is a major concern, with potholes posing a hazard to drivers and pedestrians alike. **By prioritising road repairs and maintenance, we can ensure safer journeys for everyone.**



FUNCTIONAL SKILLS ONLINE COURSES

- ✓ Your answers are analysed to determine your Current Level
- ✓ Suggested courses for you to enrol on based on your calculated level
- ✓ Always know the level you are currently working at
- ✓ Determine when you are ready to sit your exam

Recommendations

Based on your results from this initial assessment, we estimate you are currently at **Level 1.5**. From this diagnostic, we think one of the following courses would be suitable:

Functional Skills Maths Level 2

35 Topic Count | 105 Tests

43 Mock Exams

Enrol Now

Pick my own

Functional Skills English Initial Assessment

English

13 Questions | No Time Limit

Start Initial Assessment

Functional Skills Maths Initial Assessment

Maths

25 Questions | No Time Limit

Mixed Calculator

Start Initial Assessment

- ✓ Explainer videos on every topic
- ✓ Quick-fire style multiple choice questions
- ✓ Test your knowledge with exam-style questions
- ✓ Written solutions for all questions

Why do we write...

Practice Question 1 of 5

70 = 113

Correct answer: 158

Written Solution: 70 + 113 = 183

Addition and Subtraction (including decimals) Topic Test Instructions

These are practice questions for Addition and Subtraction (including decimals). They will get you to familiarise yourself with the format of the questions. These questions are intended to be used for practice only and are not intended to be used for assessment.

Course Completion %

View the completion percentage for the course.

6.44%

Using Numbers

16 TOPICS

27.08% Complete

Start Learning

Previous Results for Addition and Subtraction (including decimals)

ATTEMPT DATE	DIFFICULTY	RESULT
25/04/2022 15:39	Easy	80%
18/01/2022 14:01	Medium	20%

- ✓ See your progress through as you progress through each topic area
- ✓ Get your average scores for practice questions, topic tests and mock exams
- ✓ View all practice question, topic test and mock exam attempts over time
- ✓ View historical attempts to analyse your progress over time

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Transportation in Fecclesbury has always been one of its strong points, with good train links to London and Oxford. However, there is always room for improvement. I propose public transport options could be improved by:

- The introduction of more bus routes within and outside the town
- Train links to northern towns such as Leeds and Manchester

Improvement to the high street

Improving our town centre is also crucial. Vacant shops and limited amenities contribute to a lacklustre environment. Encouraging local businesses to trade again on the high street and creating inviting public spaces can bring life back to our community.

Together, we have the power to turn the tide and create a better future for Fecclesbury. Let us embrace this opportunity for growth and work towards a community that we can all be proud to call home.

Word count: 247

Examiner comments:

- Spelling and punctuation is accurate throughout, and grammar is used to good effect
- Format, structure and language have been matched to the audience and purpose, including use or formatting features such as subheadings, a heading and bullet points
- Paragraphs are used to good effect and contain an appropriate level of detail

Activity 2: Write an e-mail to a friend

This activity has a possible **20 marks available**.

Answer the question in the space provided.

Your town holds an annual music festival. Last year you attended and had a great time. This year you'd like to invite a friend, who lives in another town, to visit and enjoy the festival with you.

Write an e-mail persuading your friend to come.

The image below contains information that you may find useful for the activity.

[20 marks]



Dear Jodie,

I hope you're well and ready for an exciting invitation! Remember the amazing time I had at the Fecclesbury Music Festival last year? Well, it's happening again, and I want you to be there by my side to experience the magic together!

The Fecclesbury Music Festival has become a highly anticipated annual extravaganza. This year, it promises to be even more remarkable, with a fantastic lineup of talented artists, mesmerising performances, and an array of attractions that will leave you wanting more.

They have ample parking available, so we can easily travel together in either your car or mine for the journey, depending on what you'd prefer. We can dance to our favourite songs, sing along, and create unforgettable memories. They even have a fantastic campsite where we can stay and enjoy the fun atmosphere all weekend!

This year, there's a new addition: the comedy tent. We can laugh until our bellies ache as we enjoy some hilarious stand-up acts between music sets. And, if you're feeling adventurous, they even have a henna tattoo station where we can get some funky, temporary body art to help us remember the weekend. It would be a perfect opportunity for us to reconnect, have an absolute blast, and create cherished memories that we'll talk about for years to come.

I can't wait to have a groove and a laugh together. Pack your bags, grab your dancing shoes, and let's make this an unforgettable weekend of pure joy and excitement!

Looking forward to your reply and counting down the days until we're dancing in the festival crowd!

Best wishes,
Jenny

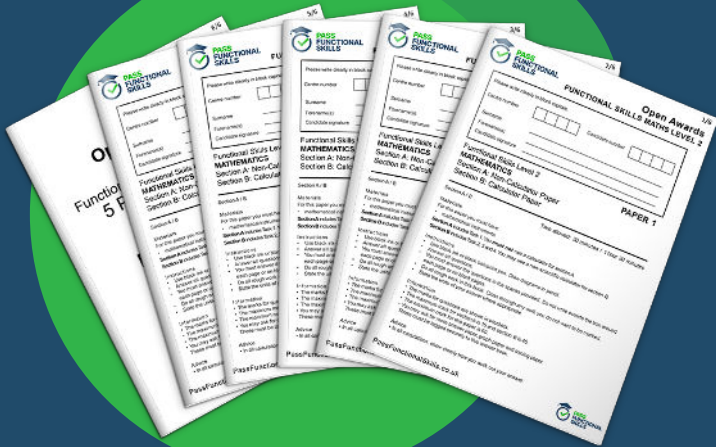
Word count: 268

Examiner comments:

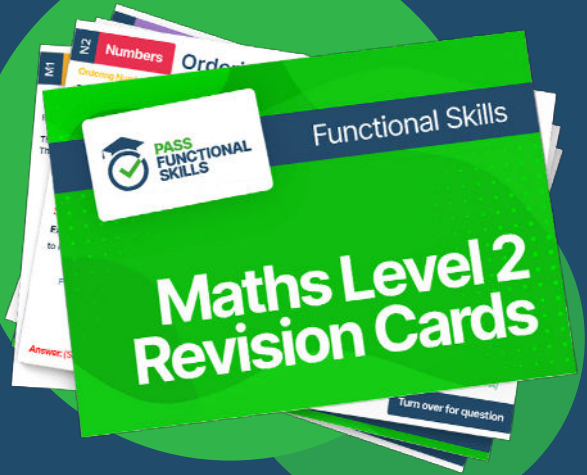
- Appropriate level of detail is included to meet the purpose and the audience of the task
- Format, structure and language have been sufficiently matched to the audience and purpose
- The answer is logically organised in paragraphs
- Grammar, spelling and punctuation are accurate



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