	Writing: Styles of Writing and Voice Mark Scheme	
Q1	Any 1 from:     Personal tone     Conversational tone     Assertive tone     Angry tone	[1] Allow any suitable alternatives
Q2	Style: Any 1 from:     Formal style  Tone: Any 1 from:     Impersonal tone     Informative tone	[2] Allow any suitable alternatives
Q3	Circled (a) The recipient is not known to the reader and (b) The writer is trying to convey a formal style	[2]
Q4	Any 2 from:  • 'I am writing to you'  • 'I find this completely unacceptable.'  • 'I am struggling to find travel'  • 'I would like to request'  • 'As am I!'  • I refuse to wait any longer'	[2] Allow any suitable alternatives
Q5	Any 1 from:  • 'The thought of children parading around in matching skirts and trousers like little peas in a pod, is frankly abhorrent to me'  • 'Why wouldn't we at least give this a go in our school?'	[1] Allow any suitable alternatives
Q6	False	[1]
Q7	True	[1]
	'Signatures from the majority of residents have been gathered by me.'	[1]